Short Course Enrolment Form

Company Name		**Phone**	
Contact Name		**Fax**	
Street Address			
Postal Address			
Email		**Purchase Order No**	

(The participant name is the name that will appear on the certificate)

Date	Time	Participant Name	Course Code and Name	$ (Ex GST)
			Total (Ex GST)	
			GST	
			TOTAL	

To assist us meet your needs please answer the following questions

Do you require language, literacy or numeracy skills support? ☐ Yes ☐ No (Please complete the LLN Support Indicator, if yes)

Do you have any medical conditions, impairments or disabilities? ☐ Yes ☐ No (Please complete the Client Supplementary Medical Details form, if yes)

Type: ☐ **Scheduled** ☐ **Closed** ☐ **On Site** ☐ **Room Hire**

Campus: ☐ **Brisbane** ☐ **Cairns** ☐ **Townsville** ☐ **Mackay**

Payment is required in advance, unless a company purchase order is submitted with the enrolment. I agree to advise Axiom College no later than 5 working days prior to the course of any changes. I understand that I will be charged the full amount if I cancel after that date, do not send a replacement or do not attend. Axiom College will make all possible effort not to cancel a scheduled course; however if student numbers are low or there are unforeseen circumstances then a course may be shortened in duration or rescheduled. Participants will be given the option of rescheduling.

Signature: _____ **Date:** _____ / _____ / _____

☐ Cheque Enclosed ☐ Please Invoice (Company Purchase Order Required) ☐ Cash

☐ Diners Club ☐ Visa ☐ MasterCard ☐ Bankcard ☐ Amex

***** *A 2% surcharge for AMEX & Diners Club payments will apply.*

Card Number ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Expiry Date _____

Name on Card: _____ Amex ID Number: _____

Signature: _____ Date: _____

FOR OFFICE USE ONLY	Invoice	Rep	Enq No

Axiom College (Milton)
299 Coronation Drive (PO Box 1041)
Milton QLD 4064
Phone: (07)3510 8000 Fax: (07) 3510 8050

Axiom College (Townsville)
Level 1, 167 Denham Street (PO Box 671)
Townsville QLD 4810
Phone: (07)4772 3366 Fax: (07)4772 3399

Axiom College (Cairns)
Cairns Hypermart (Office Tower),
cnr Spence & Draper Sts, Cairns, Qld 4870
Ph: (07) 4031 2827 Fax: (07) 4031 2899

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